

## Computer Accounting with Tally 9.0

1. **Name** : Tally 9.0
2. **Entry Qualification** : Minimum 10th Std. & 18 years and above.
3. **Terminal Competency** : After completion of the training, participants would be able to:
  - Data Entry of transactions in Tally
  - Create Financial Statements
  - Analyse Financial Performance
  - Generate Financial Reports for MIS
4. **Duration** : 3 Months
5. **Contents**: Given Below

Practical Competencies	Underpinning Knowledge (Theory)
<p>Tally Fundamentals (Learning how to use of Tally) Processing Transactions in Tally.</p> <p>Report Generation (Creating statements like Invoice, Bill, Profit &amp; Loss account etc.).</p> <p>Features of Tally (Company creation etc.) Recording Transactions.</p> <p>Budgeting Systems, Scenario management and Variance Analysis, Use Tally for Costing, Ratio Analysis.</p> <p>Cash Flow Statement and Funds Flow Statement Analyzing and Managing Inventory.</p> <p>Point of Sale, Taxation, Multilingual Functionality Payroll Accounting, Systems Administration and Other Utilities</p>	<p><b>Basics of Accounting,</b></p> <p><b>Accounting on Computers,</b></p> <p>Introduction – Reports. Business Organizations (Different areas like Schools, Colleges, Shops, Factory etc)</p> <p>Double entry system of bookkeeping. Budgeting Systems, Scenario management and Variance Analysis.</p> <p>Costing Systems, Understanding Ratios, Analysis of financial statements</p> <p>Inventory Basics, POS Invoicing, TDS, TCS, FBT, VAT &amp; Service Tax Processing in Tally. Interface in Different Languages, Processing Payroll Functions in Tally What is Management Control Systems</p>